

# **Overview and Scrutiny Management Committee**

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**Thursday 28 January 2016 at 2.00 pm**

**To be held at the Town Hall, Pinstone  
Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Cate McDonald (Chair), Sue Alston, Steve Ayris, John Booker, Tony Damms, Denise Fox, Bob Johnson, Pat Midgley, Chris Rosling-Josephs, Jack Scott, Sarah Jane Smalley and Geoff Smith

## **Substitute Members**

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

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## PUBLIC ACCESS TO THE MEETING

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The Overview and Scrutiny Management Committee comprises the Chairs and Deputy Chairs of the four Scrutiny Committees. Councillor Cate McDonald Chairs this Committee.

### Remit of the Committee

- Effective use of internal and external resources
- Performance against Corporate Plan Priorities
- Risk management
- Budget monitoring
- Strategic management and development of the scrutiny programme and process
- Identifying and co-ordinating cross scrutiny issues

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Emily Standbrook-Shaw, Policy and Improvement Officer, on 0114 27 35065 or email [emily.standbrook-shaw@sheffield.gov.uk](mailto:emily.standbrook-shaw@sheffield.gov.uk).

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## FACILITIES

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AGENDA  
28 JANUARY 2016**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meetings**  
To approve the minutes of (a) the scheduled meeting of the Committee held on 25<sup>th</sup> November, 2015 and (b) the special meeting of the Committee held on 10th December, 2015
- 6. Public Questions and Petitions**  
To receive any questions or petitions from members of the public
- 7. Revenue Budget and Capital Programme Monitoring Report**  
Report of the Interim Director of Finance
- 8. Performance Update**  
Report of the Director of Policy, Performance and Communications
- 9. Scrutiny Committees - Work Programme Overview**  
Report of the Policy and Improvement Officers
- 10. Issues Arising from Scrutiny Committees**  
Chairs of the Scrutiny and Policy Development Committees to report
- 11. Work Programme 2015/16**  
To note that there is one remaining scheduled meeting of the Committee – on 17<sup>th</sup> February, 2016, at 10.00 am – to consider the Revenue Budget and Capital Programme proposals for 2016/17
- 12. Date of Next Meeting**  
The next meeting of the Committee will be held on Wednesday, 17<sup>th</sup> February, 2016, at 10.00 am, in the Town Hall